



Government of the People's Republic of Bangladesh  
Ministry of Primary and Mass Education  
Admin-2



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Record Number: 38.00.0000.002.08.001.20.1429

Date: 5/10/2023

**Office Order**

As Per Rule 3(i) and (ii) of the Prescribed Leave Rules 1959, The following officer has been granted earned leave (ex-Bangladesh) under the following terms and conditions mentioned at Para 02:

Name, designation and address	Name of Country	Purpose of visit	Granted Leave
Md. Zaforul Islam, Instructor, Upazila Resource Center, Sadar, Barisal.	The Kingdom of Saudi Arabia	To perform Umrah Hajj	11/10/2023 to 23/10/2023 or 13 days from departure

**02. Terms and Conditions:**

- He will not stay abroad more than the period granted for the purpose;
- All expenses in connection with this visit will be borne by him-self;
- He will draw his usual pay and allowances from Bangladesh in local currency. No part of it should be drawn in foreign currency;
- There will be no financial involvement of the Government of Bangladesh regarding this visit;
- He must inform his controlling authority before leaving the country;
- The provision of Rule-34 of Appendix-viii, B.S.R (Part-1) will be applicable in connection of their visit.

**03. He will be accompanied by his wife Hasna Hena during the travel. All expenses of his wife will be borne by concerned officer.**

**04. This order is issued with approval of the competent authority.**

05-10-2023

**Dr. Bilkish Begum**

**Deputy Secretary**

**Phone: 02-55100928**

**Email:**

**dsad2@mopme.gov.bd**

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Copy for Kind Information and Necessary Action,

- 1) Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka [(Atten: DG (Consular) With a request for necessary arrangements and issuance of Note Verbale)].
- 2) Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka
- 3) HE the Ambassador, Bangladesh Embassy in the Kingdom of Saudi Arabia, Riyadh, Saudi Arabia.
- 4) HE the Ambassador, The Royal Embassy of Saudi Arabia, House 5, Road 83, Gulshan-2, Dhaka- 1212.
- 5) Director General (Grade-1), Directorate of Primary Education, Mirpur, Dhaka.
- 6) Director General, Department of Immigration and Passports, Dhaka. (Attention: Dy. Director, Passport).
- 7) PS to Hon'ble State Minister, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 8) Director, CAAB, Hazrat Shahjalal International Airport, Dhaka.
- 9) PS to Secretary, Ministry of the Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 10) Programmer, Ministry of Primary & Mass Education (with a request to upload the Government Order on MoPME's website).
- 11) Superintendent, Barisal.
- 12) District Accounts and Finance Officer, Barisal.
- 13) Md. Zaforul Islam, Instructor, Upazila Resource Center, Sadar, Barisal.
- 14) Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- 15) Office Copy, (save file)



05-10-2023

Dr. Bilkish Begum  
Deputy Secretary