# Memo No.: 38.00.0000.010.07.010.18-09

 $\geq 2$ 

Date: 10 January 2024

# Office Order

### Subject: Factory Inspection of Photocopier under Package No. GD 513.01 (Lot-1) procuring under the budget of Fourth Primary Education Development Program (PEDP4).

The Undersigned is directed to convey the Government's approval to the following Bangladesh Delegation for the aforesaid Factory Inspection to be held in Indonesia from 25-30 January 2024 or the nearest possible date under the Terms and Conditions as stated in Para No. 2.

SI. No.	Name and Designation	Position
1.	Md. Saifur Rahman, Superintendent Engineer, Directorate of Primary Education, Dhaka.	Team Leader
2.	Kazi Hafizul Amin, Senior Assistant Secretary, Ministry of Primary and Mass Education, Dhaka.	Member
3.	Abu Sayem Md Touhidul Islam, Thana Education Officer, Dhanmondi, Dhaka.	Member

# 2. <u>Terms and Conditions:</u>

- 2.1 The period of the program including transit will be treated as on duty;
- 2.2 They will draw their usual pay and allowances from Bangladesh in local currency;
- 2.3 All expenses in connection with the visit will be taken care by the Supplier;
- 2.4 They will depart for the Indonesia from 25-30 January 2024 or the nearest possible date and will arrive in Dhaka on 30 January 2024 or the nearest possible date; and
- 2.5 They will not be allowed to stay abroad more than the approved period.
- 3. This order is issued with the approval of competent authority.

Sd/-Mohammad Nazmul Haque Deputy Secretary (Dev-2) Phone: 88-02-9515589

Memo No.: 38.00.0000.010.07.010.18-09

Date: 10 January 2024

- 1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
- 2. Principal Secretary, Prime Minister's Office, Tejgoan, Dhaka.
- 3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka. (Attn: DG, Consular, with request for necessary arrangements and issuance of Note Verbal)

- 5. H. E. Ambassador, Embassy of the People's Republic of Bangladesh in Indonesia.
- 6. H. E. Ambassador, Indonesia in Bangladesh.
- 7. Director General (Grade-1), Directorate of Primary Education, Mirpur-2, Dhaka.
- 8. Additional Secretary (Dev.), Ministry of Primary and Mass Education, Bangladesh Secretariat, Dhaka
- 9. Director General, Department of Immigration and Passports, Dhaka. (Attn: Deputy Director, Passports)
- 10. PS to Hon'ble State Minister, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 11. Director, Hazrat Shahjalal International Airport, Dhaka.
- 12. P.S to the Secretary, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 13. System Analyst, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 14. Md. Saifur Rahman, Superintendent Engineer, Directorate of Primary Education, Dhaka.
- 15. Kazi Hafizul Amin, Senior Assistant Secretary, Ministry of Primary and Mass Education, Dhaka.
- 16. Abu Sayem Md Touhidul Islam, Thana Education Officer, Dhanmondi, Dhaka.
- 17. Office Copy.

Mohammad Nazmul Haque Deputy Secretary (Dev-2) Phone: 88-02-9515589

### Memo No.: 38.00.0000.010.07.010.18-10

#### Date: 10 January 2024

### Office Order

### Subject: Factory Inspection of Photocopier under Package No. GD 513.01 (Lot-1) procuring under the budget of Fourth Primary Education Development Program (PEDP4).

The Undersigned is directed to convey the Government's approval to the following Bangladesh Delegation for the aforesaid Factory Inspection to be held in Indonesia from 25-30 January 2024 or the nearest possible date under the Terms and Conditions as stated in Para No. 2.

Sl. No.	Name and Designation	Position
1.	Ms. Shaheenur Shaheen Khan, Director, Directorate of Primary Education, Dhaka.	Team Leader
2.	Ms. Afroza Begum, Education Officer, Directorate of Primary Education, Dhaka.	Member

# 2. <u>Terms and Conditions:</u>

2.1 The period of the program including transit will be treated as on duty;

2.2 They will draw their usual pay and allowances from Bangladesh in local currency;

2.3 All expenses in connection with the visit will be taken care by the Supplier;

- 2.4 They will depart for the Indonesia from 25-30 January 2024 or the nearest possible date and will arrive in Dhaka on 30 January 2024 or the nearest possible date; and
- 2.5 They will not be allowed to stay abroad more than the approved period.
- 3. This order is issued with approval of competent authority.

Sd/-Mohammad Nazmul Haque Deputy Secretary (Dev-2) Phone: 88-02-9515589

Memo No.: 38.00.0000.010.07.010.18-10

Date: 10 January 2024

- 1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
- 2. Principal Secretary, Prime Minister's Office, Tejgoan, Dhaka.
- 3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka. (Attn: DG, Consular, with request for necessary arrangements and issuance of Note Verbal)
- 5. H. E. Ambassador, Embassy of the People's Republic of Bangladesh in Indonesia.
- 6. H. E. Ambassador, Indonesia in Bangladesh.

- 7. Director General (Grade-1), Directorate of Primary Education, Mirpur-2, Dhaka.
- 8. Additional Secretary (Dev.), Ministry of Primary and Mass Education, Bangladesh Secretariat, Dhaka
- 9. Director General, Department of Immigration and Passports, Dhaka. (Attn: Deputy Director, Passports).
- 10. Ms. Shaheenur Shaheen Khan, Director, Directorate of Primary Education, Dhaka.
- 11. PS to Hon'ble State Minister, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 12. Director, Hazrat Shahjalal International Airport, Dhaka.
- 13. P.S to the Secretary, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 14. System Analyst, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 15. Ms. Afroza Begum, Education Officer, Directorate of Primary Education, Dhaka
- 16. Office Copy.

Mohammad Mazinul Haque

Mohammad Mazihul Haque' Deputy Secretary (Dev-2) Phone: 88-02-9515589

### Memo No.: 38.00.0000.010.07.010.18-11

### Date: 10 January 2024

### **Office Order**

## Subject: Factory Inspection of Photocopier under Package No. GD 513.01 (Lot-2) procuring under the budget of Fourth Primary Education Development Program (PEDP4).

The Undersigned is directed to convey the Government's approval to the following Bangladesh Delegation for the aforesaid Factory Inspection to be held in Indonesia from 25-30 January 2024 or the nearest possible date under the Terms and Conditions as stated in Para No. 2.

Sl. No.	Name and Designation	Position
1.	Mohiuddin Ahmed Talukder, Director (Current Charge), Directorate of Primary Education, Dhaka.	Team Leader
2.	Md. Hemayet Hossain Howlader, Assistant Secretary, Ministry of Primary and Mass Education, Dhaka.	Member
3.	Mst. Jiaun Naher, Assistant Research Officer, Directorate of Primary Education, Dhaka.	Member

# 2. <u>Terms and Conditions:</u>

- 2.1 The period of the program including transit will be treated as on duty;
- 2.2 They will draw their usual pay and allowances from Bangladesh in local currency;
- 2.3 All expenses in connection with the visit will be taken care by the Supplier;
- 2.4 They will depart for the Indonesia from 25-30 January 2024 or the nearest possible date and will arrive in Dhaka on 30 January 2024 or the nearest possible date; and
- 2.5 They will not be allowed to stay abroad more than the approved period.
- 3. This order is issued with the approval of competent authority.

Sd/-Mohammad Nazmul Haque Deputy Secretary (Dev-2) Phone: 88-02-9515589

Memo No.: 38.00.0000.010.07.010.18-11

### Date: 10 January 2024

- 1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
- 2. Principal Secretary, Prime Minister's Office, Tejgoan, Dhaka.
- 3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- 4. Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.

(Attn: DG, Consular, with request for necessary arrangements and issuance of Note Verbal)

- 5. H. E. Ambassador, Embassy of the People's Republic of Bangladesh in Indonesia.
- 6. H. E. Ambassador, Indonesia in Bangladesh.
- 7. Director General (Grade-1), Directorate of Primary Education, Mirpur-2, Dhaka.
- 8. Additional Secretary (Dev.), Ministry of Primary and Mass Education, Bangladesh Secretariat, Dhaka
- 9. Director General, Department of Immigration and Passports, Dhaka. (Attn: Deputy Director, Passports).
- 10. PS to Hon'ble State Minister, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 11. Director, Hazrat Shahjalal International Airport, Dhaka.
- 12. P.S to the Secretary, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 13. System Analyst, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 14. Mohiuddin Ahmed Talukder, Director (Current Charge), Directorate of Primary Education, Dhaka.
- 15. Md. Hemayet Hossain Howlader, Assistant Secretary, Ministry of Primary and Mass Education, Dhaka.
- 16. Mst. Jiaun Naher, Assistant Research Officer, Directorate of Primary Education, Dhaka.
- 17. Office Copy.

Mohammae Nazmul Haque Deputy Secretary (Dev-2) Phone: 88-02-9515589

### Memo No.: 38.00.0000.010.07.010.18-12

#### Date: 10 January 2024

### **Office Order**

### Subject: Factory Inspection of Photocopier under Package No. GD 513.01 (Lot-2) procuring under the budget of Fourth Primary Education Development Program (PEDP4).

The Undersigned is directed to convey the Government's approval to the following Bangladesh Delegation for the aforesaid Factory Inspection to be held in Indonesia from 25-30 January 2024 or the nearest possible date under the Terms and Conditions as stated in Para No. 2.

Sl. No.	Name and Designation	Position
1.	Md. Nurul Amin Chowdhury, Deputy Director, Directorate of Primary Education, Dhaka.	Team Leader
2.	Md. Kudrat Ali, Senior Computer Operator, Directorate of Primary Education, Dhaka.	Member

# 2. <u>Terms and Conditions:</u>

- 2.1 The period of the program including transit will be treated as on duty;
- 2.2 They will draw their usual pay and allowances from Bangladesh in local currency;
- 2.3 All expenses in connection with the visit will be taken care by the Supplier;
- 2.4 They will depart for the Indonesia from 25-30 January 2024 or the nearest possible date and will arrive in Dhaka on 30 January 2024 or the nearest possible date; and
- 2.5 They will not be allowed to stay abroad more than the approved period.
- 3. This order is issued with the approval of competent authority.

Sd/-Mohammad Nazmul Haque Deputy Secretary (Dev-2) Phone: 88-02-9515589

Memo No.: 38.00.0000.010.07.010.18-12

Date: 10 January 2024

- 1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
- 2. Principal Secretary, Prime Minister's Office, Tejgoan, Dhaka.
- 3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka. (Attn: DG, Consular, with request for necessary arrangements and issuance of Note Verbal)
- 5. H. E. Ambassador, Embassy of the People's Republic of Bangladesh in Indonesia.
- 6. H. E. Ambassador, Indonesia in Bangladesh.

- 7. Director General (Grade-1), Directorate of Primary Education, Mirpur-2, Dhaka.
- 8. Additional Secretary (Dev.), Ministry of Primary and Mass Education, Bangladesh Secretariat, Dhaka
- 9. Director General, Department of Immigration and Passports, Dhaka. (Attn: Deputy Director, Passports).
- 10. PS to Hon'ble State Minister, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 11. Director, Hazrat Shahjalal International Airport, Dhaka.
- 12. P.S to the Secretary, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 13. System Analyst, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 14. Md. Nurul Amin Chowdhury, Deputy Director, Directorate of Primary Education, Dhaka.
- 15. Md. Kudrat Ali, Senior Computer Operator, Directorate of Primary Education, Dhaka.
- 16. Office Copy.

Mohammad Nazmul Haque

Mohammad Nazmul Haque Deputy Secretary (Dev-2) Phone: 88-02-9515589

### Memo No.: 38.00.0000.010.07.010.18-13

#### Date: 10 January 2024

### **Office Order**

## Subject: Factory Inspection of Photocopier under Package No. GD 513.01 (Lot-3) procuring under the budget of Fourth Primary Education Development Program (PEDP4).

The Undersigned is directed to convey the Government's approval to the following Bangladesh Delegation for the aforesaid Factory Inspection to be held in Indonesia from 20-25 January 2024 or the nearest possible date under the Terms and Conditions as stated in Para No. 2.

Sl. No.	Name and Designation	Position
1.	Mohammad Mizanur Rahman, Director, Directorate of Primary Education, Dhaka.	Team Leader
2.	Md. Habibur Rahman, Education Officer, Directorate of Primary Education, Dhaka.	Member
3.	Md. Mhatab Kayes, Assistant Maintenance Engineer, Directorate of Primary Education, Dhaka	Member

# 2. <u>Terms and Conditions:</u>

- 2.1 The period of the program including transit will be treated as on duty;
- 2.2 They will draw their usual pay and allowances from Bangladesh in local currency;
- 2.3 All expenses in connection with the visit will be taken care by the Supplier;
- 2.4 They will depart for the Indonesia from 20-25 January 2024 or the nearest possible date and will arrive in Dhaka on 25 January 2024 or the nearest possible date; and
- 2.5 They will not be allowed to stay abroad more than the approved period.
- 3. This order is issued with the approval of competent authority.

Sd/-Mohammad Nazmul Haque Deputy Secretary (Dev-2) Phone: 88-02-9515589

Memo No.: 38.00.0000.010.07.010.18-13

Date: 10 January 2024

- 1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
- 2. Principal Secretary, Prime Minister's Office, Tejgoan, Dhaka.
- 3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka. (Attn: DG, Consular, with request for necessary arrangements and issuance of Note Verbal)

- 5. H. E. Ambassador, Embassy of the People's Republic of Bangladesh in Indonesia.
- 6. H. E. Ambassador, Indonesia in Bangladesh.
- 7. Director General (Grade-1), Directorate of Primary Education, Mirpur-2, Dhaka.
- 8. Additional Secretary (Dev.), Ministry of Primary and Mass Education, Bangladesh Secretariat, Dhaka
- 9. Director General, Department of Immigration and Passports, Dhaka. (Attn: Deputy Director, Passports).
- 10. Mohammad Mizanur Rahman, Director, Directorate of Primary Education, Dhaka.
- 11. PS to Hon'ble State Minister, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 12. Director, Hazrat Shahjalal International Airport, Dhaka.
- 13. P.S to the Secretary, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 14. System Analyst, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 15. Md. Habibur Rahman, Education Officer, Directorate of Primary Education, Dhaka.
- 16. Md. Mhatab Kayes, Assistant Maintenance Engineer, Directorate of Primary Education, Dhaka
- 17. Office Copy.

Mohammad Nazmul Haqu

Deputy Secretary (Dev-2) Phone: 88-02-9515589

# Memo No.: 38.00.0000.010.07.010.18-14

#### Date: 10 January 2024

### Office Order

### Subject: Factory Inspection of Photocopier under Package No. GD 513.01 (Lot-3) procuring under the budget of Fourth Primary Education Development Program (PEDP4).

The Undersigned is directed to convey the Government's approval to the following Bangladesh Delegation for the aforesaid Factory Inspection to be held in Indonesia from 20-25 January 2024 or the nearest possible date under the Terms and Conditions as stated in Para No. 2.

Sl. No.	Name and Designation	Position
1.	Ms. Nasima Begum, Deputy Director, Directorate of Primary Education, Dhaka.	Team Leader
2.	Md. Golam Mostofa, Assistant Secretary, Ministry of Primary and Mass Education	Member

# 2. <u>Terms and Conditions:</u>

- 2.1 The period of the program including transit will be treated as on duty;
- 2.2 They will draw their usual pay and allowances from Bangladesh in local currency;
- 2.3 All expenses in connection with the visit will be taken care by the Supplier;
- 2.4 They will depart for the Indonesia from 20-25 January 2024 or the nearest possible date and will arrive in Dhaka on 25 January 2024 or the nearest possible date; and
- 2.5 They will not be allowed to stay abroad more than the approved period.
- 3. This order is issued with the approval of competent authority.

Sd/-Mohammad Nazmul Haque Deputy Secretary (Dev-2) Phone: 88-02-9515589

Memo No.: 38.00.0000.010.07.010.18-14

Date: 10 January 2024

- 1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
- 2. Principal Secretary, Prime Minister's Office, Tejgoan, Dhaka.
- 3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka. (Attn: DG, Consular, with request for necessary arrangements and issuance of Note Verbal)
- 5. H. E. Ambassador, Embassy of the People's Republic of Bangladesh in Indonesia.
- 6. H. E. Ambassador, Indonesia in Bangladesh.

- 7. Director General (Grade-1), Directorate of Primary Education, Mirpur-2, Dhaka.
- 8. Additional Secretary (Dev.), Ministry of Primary and Mass Education, Bangladesh Secretariat, Dhaka
- 9. Director General, Department of Immigration and Passports, Dhaka. (Attn: Deputy Director, Passports).
- 10. PS to Hon'ble State Minister, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 11. Director, Hazrat Shahjalal International Airport, Dhaka.
- 12. P.S to the Secretary, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 13. System Analyst, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 14. Ms. Nasima Begum, Deputy Director, Directorate of Primary Education, Dhaka.
- 15. Md. Golam Mostofa, Assistant Secretary, Ministry of Primary and Mass Education, Dhaka. 16. Office Copy.

Mohammad Nazmul Haque

Mohammad Nazmul Haquid Deputy Secretary (Dev-2) Phone: 88-02-9515589

Memo No.: 38.00.0000.010.07.010.18-15

Date: 10 January 2024

# **Office Order**

# Subject: Factory Inspection of Photocopier under Package No. GD 513.01 (Lot-4) procuring under the budget of Fourth Primary Education Development Program (PEDP4).

The Undersigned is directed to convey the Government's approval to the following Bangladesh Delegation for the aforesaid Factory Inspection to be held in Indonesia from 20-25 January 2024 or the nearest possible date under the Terms and Conditions as stated in Para No. 2.

Sl. No.	Name and Designation	Position
1.	Md. Hamidul Haque, Director, Directorate of Primary Education, Dhaka.	Team Leader
2.	Sk. Saydur Rahman, Maintenance Engineer, Directorate of Primary Education, Dhaka.	Member
3.	Ms. Shamsun Naher, Research officer, Directorate of Primary Education, Dhaka	Member

# 2. <u>Terms and Conditions:</u>

- 2.1 The period of the program including transit will be treated as on duty;
- 2.2 They will draw their usual pay and allowances from Bangladesh in local currency;
- 2.3 All expenses in connection with the visit will be taken care by the Supplier;
- 2.4 They will depart for the Indonesia from 20-25 January 2024 or the nearest possible date and will arrive in Dhaka on 25 January 2024 or the nearest possible date; and
- 2.5 They will not be allowed to stay abroad more than the approved period.
- 3. Ms. Marufa Haque spouse of Mr. Md. Hamidul Haque, Director, Directorate of Primary Education, Dhaka will accompany him in this visit. All expenses of Ms. Marufa Haque will be borne by Mr. Md. Hamidul Haque, Director, Directorate of Primary Education, Dhaka.
- 4. This order is issued with the approval of competent authority.

Sd/-Mohammad Nazmul Haque Deputy Secretary (Dev-2) Phone: 88-02-9515589

Memo No.: 38.00.0000.010.07.010.18-15

Date: 10 January 2024

- 1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
- 2. Principal Secretary, Prime Minister's Office, Tejgoan, Dhaka.
- 3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.

- Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka. (Attn: DG, Consular, with request for necessary arrangements and issuance of Note Verbal)
- 5. H. E. Ambassador, Embassy of the People's Republic of Bangladesh in Indonesia.
- 6. H. E. Ambassador, Indonesia in Bangladesh.
- 7. Director General (Grade-1), Directorate of Primary Education, Mirpur-2, Dhaka.
- 8. Additional Secretary (Dev.), Ministry of Primary and Mass Education, Bangladesh Secretariat, Dhaka
- 9. Director General, Department of Immigration and Passports, Dhaka. (Attn: Deputy Director, Passports).
- 10. Md. Hamidul Haque, Director, Directorate of Primary Education, Dhaka.
- 11. PS to Hon'ble State Minister, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 12. Director, Hazrat Shahjalal International Airport, Dhaka.
- 13. P.S to the Secretary, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 14. System Analyst, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 15. Sk. Saydur Rahman, Maintenance Engineer, Directorate of Primary Education, Dhaka.
- 16. Ms. Shamsun Naher, Research officer, Directorate of Primary Education, Dhaka
- 17. Office Copy.

Mohammad Nazmul Haque

Deputy Secretary (Dev-2) Phone: 88-02-9515589

## (To be substituted in the same date and memo) Government of the People's Republic of Bangladesh Ministry of Primary and Mass Education Bangladesh Secretariat, Dhaka <u>www.mopme.gov.bd</u>

Memo No.: 38.00.0000.010.07.010.18-16

Date: 10 January 2024

# Office Order

### Subject: Factory Inspection of Photocopier under Package No. GD 513.01 (Lot-4) procuring under the budget of Fourth Primary Education Development Program (PEDP4).

The Undersigned is directed to convey the Government's approval to the following Bangladesh Delegation for the aforesaid Factory Inspection to be held in Indonesia from 20-25 January 2024 or the nearest possible date under the Terms and Conditions as stated in Para No. 2.

SI. No.	Name and Designation	Position
1.	Mohammad Ashraful Alam Khan, Deputy Secretary, Ministry of Primary and Mass Education	Team Leader
2.	Alinur Khan, PS to Secretary, Ministry of Primary and Mass Education	Member

### 2. <u>Terms and Conditions:</u>

- 2.1 The period of the program including transit will be treated as on duty;
- 2.2 They will draw their usual pay and allowances from Bangladesh in local currency;
- 2.3 All expenses in connection with the visit will be taken care by the Supplier;
- 2.4 They will depart for the Indonesia from 20-25 January 2024 or the nearest possible date and will arrive in Dhaka on 25 January 2024 or the nearest possible date; and
- 2.5 They will not be allowed to stay abroad more than the approved period.
- 3. This order is issued with the approval of competent authority.

Mohammad/Naznul Haque Deputy Secretary (Dev-2) Phone: 88-02-9515589

#### Memo No.: 38.00.0000.010.07.010.18-16

Date: 10 January 2024

- 1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
- 2. Principal Secretary, Prime Minister's Office, Tejgoan, Dhaka.
- 3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka. (Attn: DG, Consular, with request for necessary arrangements and issuance of Note Verbal)

- 5. H. E. Ambassador, Embassy of the People's Republic of Bangladesh in Indonesia.
- 6. H. E. Ambassador, Indonesia in Bangladesh.
- 7. Director General (Grade-1), Directorate of Primary Education, Mirpur-2, Dhaka.
- 8. Additional Secretary (Dev.), Ministry of Primary and Mass Education, Bangladesh Secretariat, Dhaka
- 9. Director General, Department of Immigration and Passports, Dhaka. (Attn: Deputy Director, Passports).
- 10. PS to Hon'ble State Minister, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 11. Director, Hazrat Shahjalal International Airport, Dhaka.
- 12. Mohammad Ashraful Alam Khan, Deputy Secretary, Ministry of Primary and Mass Education
- 13. P.S to the Secretary, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 4. System Analyst, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
  - 15. Alinur Khan, PS to Secretary, Ministry of Primary and Mass Education
  - 16. Office Copy.

-7/2/224 Mohammad Nazmul Haque Deputy Secretary (Dev-2) Phone: 88-02-9515589