

Record Number: 38.00.0000.002.08.008.19.1527

Date: 25/10/2023

Office Order

As Per Rule 3(i) and (ii) of the Prescribed Leave Rules 1959, The following officer has been granted earned leave (ex-Bangladesh) under the following terms and conditions mentioned at Para 02:

Name, designation and address	Name of Country	Purpose of visit	Granted Leave
Ferdous Ara Begum, Accounts Officer (Original Designation: Thana/Upazila Education Officer), Need Based Infrastructure Development of Govt. Primary Schools Project (1st Phase), Directorate of Primary Education.	The Kingdom of Saudi Arabia	To perform Umrah Hajj	22/10/2023 to 05/11/2023 or 15 days from departure

02. Terms and Conditions:

- She will not stay abroad more than the period granted for the purpose;
- All expenses in connection with this visit will be borne by herself;
- She will draw her usual pay and allowances from Bangladesh in local currency. No part of it should be drawn in foreign currency;
- There will be no financial involvement of the Government of Bangladesh regarding this visit;
- She must inform her controlling authority before leaving the country;
- The provision of Rule-34 of Appendix-viii, B.S.R (Part-1) will be applicable in connection of their visit.

03. He will be accompanied by her husband S. M. Shahabuddin and son S. M. Tahmid Ferdous Syhayel, son S. M. Tawsif Ferdous Saier and father Mohammad Shahjahan during the travel. All expenses of her family members will be borne by her.

04. This order is issued with approval of the competent authority.



25-10-2023

Dr. Bilkish Begum
Deputy Secretary
Phone: 02-55100928

Record Number:

Date: 25/10/2023

38.00.0000.002.08.008.19.1527/1(14)

Copy for Kind Information and Necessary Action,

1) Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka
[(Atten: DG (Consular) With a request for necessary arrangements and issuance of Note Verbale)].

2) Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka

3) HE the Ambassador, Bangladesh Embassy in the Kingdom of Saudi Arabia, Riyadh, Saudi Arabia.

4) HE the Ambassador, The Royal Embassy of Saudi Arabia, House 5, Road 83, Gulshan-2, Dhaka- 1212.

5) Director General (Grade-1), Directorate of Primary Education, Mirpur, Dhaka.

6) Director General, Department of Immigration and Passports, Dhaka.
(Attention: Dy. Director, Passport).

7) PS to Hon'ble State Minister, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.

8) Director, CAAB, Hazrat Shahjalal International Airport, Dhaka.

9) PS to Secretary, Ministry of the Primary & Mass Education, Bangladesh Secretariat, Dhaka.

10) Programmer, Ministry of Primary & Mass Education (with a request to upload the Government Order on MoPME's website).

11) Chief Accounts and Finance Officer, Ministry of Primary and Mass Education, CGA Bhaban, Shegun Bagicha, Dhaka.

12) Ferdous Ara Begum, Accounts Officer (Original Designation: Thana/Upazila Education Officer), Need Based Infrastructure Development of Govt. Primary Schools Project (1st Phase), Directorate of Primary Education.

13) Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

14) Office Copy, (save file)



25-10-2023

Dr. Bilkish Begum
Deputy Secretary